



GREENEVENTS

CHECKLIST

Here are 12 ways to create a more sustainable event:



EMBRACE ZERO WASTE: REDUCE, REUSE, RECYCLE, COMPOST

- 1. Recycle.** Provide marked recycling containers throughout the venue. Compost too!
~earth911.org
- 2. Use recycled paper.** Go paperless whenever possible.
~conservatree.com
- 3. Use biodegradable materials** (bioplastic and paper) instead of plastics, and use materials with recycled content.
~epa.gov/epp/pubs/ppg/index.htm ~bpiworld.org
- 4. Make your event styrofoam-free.**
The oceans will thank you.
~blueoceansociety.org/plastics.htm



SUPPORT SUSTAINABLE TRANSPORTATION

- 5. Promote transportation alternatives.** Encourage the use of public transportation, ride-sharing, fuel-efficient vehicles, cycling and walking.
~ridesbareonline.com
- 6. Create a “no idling” rule** for busses, trucks and cars.
Post signs.
~epa.gov/otaq/schoolbus/antiidling.htm
- 7. Offer a bicycle valet service.** Partner with a local bike club to provide secure bicycle parking on-site. Reduce traffic congestion, and entice cyclists to your event.
~sfbike.org/?valet ~localmotionvt.org/events/valet.htm
- 8. Use biodiesel fuel** for trucks, busses and diesel generators.
Cleaner air, cooler planet!
~biodiesel.org



OFFER SUSTAINABLE EATS

- 9. Provide organic and local food and drink.**
Promote local farm products, and donate leftover food to a soup kitchen or food bank.
~localharvest.org ~secondharvest.org
- 10. Make your t-shirts organic too!** Did you know that conventional cotton uses more insecticides than any other crop in the world? Use organic cotton for all promotional items.
~sustainablecotton.org ~organicexchange.org



REDUCE YOUR CLIMATE FOOTPRINT

- 11. Make your event climate neutral.** Invest in new sources of renewable energy to offset the CO₂ emissions generated by energy use on-site. It's easier than you think.
~nativeenergy.com
- 12. At event registration,** help people make their own travel climate neutral. Did you know that travel to and from an event is often the biggest source of CO₂ emissions? One Cool Tag™ can offset about 300 miles of travel.
~clifbar.com

By choosing to adopt even one sustainable practice at your event, you'll be making a positive difference.